FIDH INTERNATIONAL FEDERATION FOR HUMAN RIGHTS

ANNEX C-TENDER SUBMISSION FORM

The International Federation for Human Rights (FIDH) is an international non-governmental organization dedicated to the defense of human rights. It brings together 188 national and international human rights organizations across 116 countries. Since 1922, FIDH has been committed to promoting and protecting all civil, political, economic, social, and cultural rights as defined in the Universal Declaration of Human Rights.

For FIDH, the transformation of societies lies primarily with local actors. Its activities aim to strengthen their capacity for action and influence. FIDH operates at regional, national, and international levels to support its member and partner organizations in addressing human rights violations and consolidating democratization processes. Its action targets States and other power holders, including armed opposition groups and multinational enterprises.

The main beneficiaries are FIDH member organizations – national human rights groups – and, through them, victims of human rights violations. FIDH has also broadened its scope to include local partner organizations and develops alliances with other change agents.

As part of its activities, **FIDH is launching a Call for Tenders for the recruitment of an Advocacy Consultant based in New York.**

The service provider must, at a minimum, offer the technical specifications described in the table below:

Item / Description	**Available? (Yes/No)**	**Minimum Specifications**
Professional experience		Minimum **7 years of professional experience in advocacy, international relations or human rights**
Experience within the UN system		Proven experience working with **United Nations institutions in New York (UNSC, UNGA, CSW or similar fora)**
Advocacy impact		Demonstrated ability to generate **tangible advocacy outcomes within multilateral processes**

FIDH INTERNATIONAL FEDERATION FOR HUMAN RIGHTS

ANNEX C-TENDER SUBMISSION FORM

Item / Description	**Available? (Yes/No)**	**Minimum Specifications**
Professional network		Established professional network with **Permanent Missions, UN Secretariat and UN stakeholders**
Human rights expertise		Strong knowledge of **international human rights law and accountability mechanisms**
Thematic expertise		Experience working on **Sub-Saharan Africa, women's rights, civic space or international justice**
Civil society engagement		Experience working with **international NGOs, civil society organisations or coalitions**
Coalition-building		Ability to coordinate **collective advocacy initiatives and partnerships**
Strategic advocacy capacity		Ability to develop **advocacy strategies and political analysis**
Language skills		Excellent **English (written and spoken)**

FIDH INTERNATIONAL FEDERATION FOR HUMAN RIGHTS

ANNEX C-TENDER SUBMISSION FORM

The service provider must, at a minimum, offer the technical specifications described in the table below:

Item / Description	**Available? (Yes/No)**	**Minimum Specifications**	**Proposed Price (€)**
Advocacy Consultancy Services – New York (12 months)		Provision of consultancy services as described in the Terms of Reference	

The service provider must also submit a detailed descriptive brochure of the proposed services (in electronic version), as well as a comprehensive commercial offer. This Annex must be signed, stamped, and submitted together with the offer.

The offer currency must be in euros (€). No other currency will be accepted.

We hereby unconditionally declare that, if the contract is awarded, the service provided will fully comply with the specifications listed above.

Name of Bidder (Registered Company Name): _____

This offer is valid for: ____ days

Company/Hotel Name: _____ Contact: _____

Postal Address: _____ Telephone No.: _____

ANNEX C-TENDER SUBMISSION FORM

Email: _____

Signature: _____ Title/Position: _____

Name (in block letters): _____ Date: _____

Duly authorized company representative. Please stamp this submission form with your company seal.